

Management Policy

It is the policy of **Broken Hill Publishers Ltd**, as one of the leaders in Cyprus for the resourcing, and procurement and sales of books and educational interactive systems in meeting the requirements of applicable issues for the standards ISO 9001, ISO 14001, ISO 45001 and ISO 27001 in order to establish and maintain high calibre service and product range, managing all our activities so as to provide exemplary levels of care and safety for the end users and the affected environment.

This couples profitability and competitiveness by meeting and exceeding the expectations of our customers and our Management standards, in a way that promotes their respect and mutual loyalty.

Broken Hill Publishers Ltd Management Policy is to always provide its customers with best specified products through its continue improvement program, which is based on sincere customer feedback, teamwork, within the Organization and in conjunction with those working on behalf of the organization and Customers, minimizing the impact of its operations on the environment.

Broken Hill Publishers Ltd is fully conscious that the identified Critical Elements (Quality, Environment, Occupational Health and Safety, and their control) are of a central business concern and accepts its responsibilities towards the our integrated commitment to this IMS.

The successful implementation of this policy has its foundations in the personal and visible commitment and involvement of every person working in **Broken Hill Publishers Ltd** site, creating the supportive environment, teamwork and discipline processes needed to accomplish our stated goals. Through an ongoing investment **Broken Hill Publishers Ltd** aims to attain best-in-Class facilities, people and market research, which are the fundamentals behind **Broken Hill Publishers Ltd** Commitments to Excellent and Management Policy and we will do all the efforts to eliminate, minimize, any Environmental and Health & Safety System Effects, while making effective use of all resources.

Our Priority for decision-making purposes is:

- **Health & Safety**
- **Information Security**
- **Environment (EMS)**
- **Quality**
- **Cost**
- **Schedule**

Our aim is to develop lasting partnership with those working on behalf of the organization who demonstrates standards and practices consistent with our own, bearing always a commitment to comply with international applicable standards and the existing future legislation and in the Republic of Cyprus.

Broken Hill Publishers Ltd makes a commitment to comply with the requirements of the applied international standards and statutory requirements and meets our set targets and supported by measurable objectives, with mutually agreed Critical Elements requirements of customers, which, are annually reviewed at Management meetings, can only be accomplished by developing, establishing and maintaining a IMS that encompassed all of the Organization's personnel and activities.

Our policy, Objectives, results and accomplishments are communicated to all employees and all levels of Management and those working on behalf of the organization.

Broken Hill Publishers Ltd aims to protect information assets from all threats, whether internal or external, deliberate or accidental. The implementation of this policy is important to maintain our integrity to manage information security (information will be protected against unauthorized access and disclosure, confidentiality of information will be maintained, integrity of information through protection from unauthorized modification, regulatory and legislative requirements will be met, business continuity plans will be maintained and tested (as far as practicable), all suspected breaches of information security will be reported and investigated, adequate prevention and detection of viruses and other malicious software).

The IMS has been approved by all levels of management with the mission to affirm that all services provided will meet or even exceed requirements classified by the Organisation's customers, its IMS and its Environmental and Health & Safety commitment in continuously seeking to improve and minimize the System Effects that its activity have on the employees' Health & Safety and the Environment in minimizing the risk of accidents, injuries, ill health and prevent environmental pollution. Our publications are resourced and traced to Manageable Forests.

This Policy will be made available to the public on request

Markouli Despina
Managing Director
Broken Hill Publishers Ltd

